

**MINUTES OF
BOARD OF CHIEFS REGULAR MEETING
HEARTLAND COMMUNICATIONS FACILITY AUTHORITY
8:11 A.M. – Tuesday, March 15, 2022
Heartland Fire Training Facility 1301 N Marshall Avenue El Cajon, CA. 92020**

o **Call to Order\Roll Call**

CHAIR	GARLOW, Santee
VICE CHAIR	SIMS, Bonita
CHIEFS PRESENT	BOGGELN, Alpine SWANEY, HFR BUTZ, Lakeside BRAINARD, San Miguel FPD PFOHL, Viejas

- o CONTRACT AGENCIS PRESENT KREMENSKY, Barona
CARILLO, Sycuan

HCFA STAFF PRESENT	JOHNSON, Operations Manager NELLIS, Administrative Coordinator SCHOEN, HCFA JPA Treasurer
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- o Pledge of Allegiance Led by Chief Sims
- o Approval of the Agenda – No changes to the agenda
- o Public Comment: NONE

CONSENT AGENDA ITEMS:

1. Approval of the Minutes from the HCFA BOC Regular Meeting held January 4, 2022
2. Approval of the Minutes from the HCFA BOC Special Meeting held February 1, 2022
3. Approval of the HCFA Period 6 FY22 Financial Update

MOTION BY BUTZ, SECONDED BY PFOHL TO APPROVE
MOTION PASSES UNANIMOUSLY BY ALL CHIEFS PRESENT

ACTION ITEMS:

4. CLOSED SESSION:

Adjourn to closed session under Government Code 54857.6 for a conference with the Chair of the Board of Chiefs, all HCFA JPA Fire Chiefs and the JPA Treasurer.

- a) Heartland Fire Dispatch Association (HFDA)
- b) HCFA Support Staff

RECONVENE TO OPEN SESSION: Direction given to Chair and Vice Chair of the BOC to move forward – no action stated.

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5. HCFA ORGANIZATIONAL CHART – POTENTIAL STRUCTURE CHANGE

HCFA Chair of the BOC Fire Chief Garlow opens discussion stating HCFA's need to have a clear long-term vision of what they want from the next Director. He would like direction from the BOC to work with Vice Chair Sims and the MAC Group and not just fill the position for convenience but to ensure they find the right fit. A special meeting will be called once the goals are developed.

BOC Vice Chair Fire Chief Sims states Kristan Johnson and Valerie Nellis have really stepped up to keep things moving forward and calm.

INFORMATIONAL ITEMS:

6. CONSIDERATION OF A NEW NAME FOR HCFA

Viejas Fire Chief Pfohl open discussion on changing the name of Heartland Communications to "Central Zone". There is confusion between HCFA, HTF and HFR. After discussion it is agreed the name change will only be within operations and not administratively.

7. AMR DISPATCH DISCUSSION

HFR Fire Chief Swaney opens discussion on how RCIP CAD operations will need to be extended with Kologik past end of April since Central Square will not be ready as first projected. With no RCIP, every call for AMR would be a struggle. A possibility is to have an AMR dispatcher in HCFA's center. AMR might be ready to come on board with Central Square end of May. Chief Brainard and Kristan to work with AMR on options of how to handle.

8. CURRENT UPDATES ON HEARTLAND COMMUNICATIONS

Current updates at HCFA;

- HCFA Remodel - HCFA Operations Manager Kristan Johnson reports she has the draft lease and blue print plans for the remodel. Chief Swaney has been working with Kristan and the plans and design are very good. They are being mindful of the cost of the tax-payers money.
The city plans for Fire Admin's move to the public safety building have been approved and they are targeting a September 2022 move.
- Update on Intterra – HFR Fire Chief Swaney reported he is working with Intterra on adding the analytical module to their dashboard.
- Update on VHF Regional Project – Alpine Fire Chief Bogglen reports Lakeside is working to get two VHF sites through the SD River Conservancy which will; add even more radio coverage in the area. He also reports there was a hiccup with the Cowels Mtn site and it will not be completed with UASI funds this go around.
- BLS Rotation Contract Update - BOC Chair Fire Chief Garlow states there was a couple of responses to the fan out to BLS agencies interest in being added to HCFA's BLS Rotation list. He directs staff to follow through with contacting them.

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REPORTS

Chair, Board of Chiefs – Chief Garlow reports the transition in HCFA without a current Director in place has been very smooth and working with Operations manager, Kristan Johnson and Administrative Coordinator Valerie Nellis has been very smooth. Chief Garlow and Sims called a HCFA Team meeting and had 100% attendance. A message from Kristan Johnson was to contain any negative energy and keep working as a team. Chief Garlow and Chief Sims are there for any support they may need during his time.

Fire Chiefs – Chief Kremensky asks for the “Buy-In” cost for Barona. The timing is good to present to the Tribal Council for consideration. HCFA Staff will follow through and get this information to him.

HCFA Operations Manager – Kristan Johnson states since the departure of the Director the difference with staff is night and day. This is a clean slate to move forward. There is support from all sides within HCFA.

The new CAD building is going well and Senior GIS Specialist Justin Nettleton is a great help. He has gained so much information and is going to be the backup for CAD support within HCFA.

Kristan Johnson also reports APCO is holding their annual Emergency Communications Center Awards in April at Knotts Berry Farm for presentation by California Public Safety Radio Association 2022 Award Recipients where HCFA was named runner up of the year for Outstanding Performance by a 9-1-1 Team out of 250 nominations. This is for the plane crash in Santee on October 26, 2021. Kristan Johnson, Alexis Sanchez, Cassandra Giller and Matt Dill are named the team of this incident. They will attend, less Cassandra. If any of the BOC would like to attend, let her know.

Administrative Coordinator – A reminder that National Public Safety Telecommunications Week is the week of April 10-16. An email will go out to all agencies asking if they want to participate celebrating the HCFA dispatchers.

NEXT MEETING

The next Regular meeting of the Board of Chiefs is scheduled for Tuesday, May 3, 2022
Location: HEARTLAND FIRE TRAINING FACILITY: 1301 N. Marshall Avenue El Cajon, CA. 92020.

ADJOURNMENT

The regular meeting for the Board of Chiefs of the Heartland Communications Facility Authority held this 15th day of March 15, 2022, adjourned at 9:40 AM.

Valerie Nellis
Administrative Coordinator