

**MINUTES OF
BOARD OF CHIEFS REGULAR MEETING
HEARTLAND COMMUNICATIONS FACILITY AUTHORITY
7:00 A.M. – Tuesday, January 4, 2022
Heartland Communications Facility Authority**

o **Call To Order\Roll Call**

CHAIR

VICE CHAIR

CHIEFS PRESENT

SIMS, Bonita

GARLOW, Santee

BOGGELN, Alpine

SWANEY, HFR

BUTZ, Lakeside

BROWNING (for Brainard), San Miguel FPD

PFOHL, Viejas

HCFA STAFF PRESENT

CASTILLO, HCFA Director

NELLIS, Administrative Coordinator

JOHNSON, Operations Manager

SCHOEN, HCFA JPA Treasurer

o **Pledge Of Allegiance** – Led by Sims

o **Postings:** The Secretary posted the agenda for the January 4, 2022 regular meeting in accordance with State Law and agency policy.

o **Approval of the Agenda:**

ADD New CAD Update to Agenda Item 6

MOTION BY PFOHL, SECONDED BY GARLOW

MOTION PASSES UNANIMOUSLY BY CHIEFS

PRESENT

o **Public Comment:** NONE

CONSENT AGENDA ITEMS:

1. Approval of the Regular Minutes from the HCFA BOC Meeting held November 2, 2021
2. Approval of the HCFA Period 5 FY22 Financial Update*

MOTION BY PFOHL, SECONDED BY GARLOW

MOTION PASSES UNANIMOUSLY BY CHIEFS PRESENT

ACTION ITEMS:

3. **ELECT A CHAIR AND VICE CHAIR FOR HCFA BOARD OF CHIEFS 2022 CALENDAR YEAR**

Chair Fire Chief Sims motions for Vice Chair Fire Chief Garlow to be the Chair of the BOC for 2022.

Fire Chief Pfohl motions Chief Sims become the Vice Chair to the BOC for 2022.

**MOTION BY SIMS, SECONDED BY BUTZ FOR VICE
CHAIR FIRE CHIEF GARLOW TO THE CHAIR OF THE
BOC FOR 2022**

**MOTION BY PFOHL SECONDED BY SWANEY THAT
CHIEF SIMS BECOME THE VICE CHAIR**

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BOTH MOTIONS APPROVED BY ALL BOC CHIEFS PRESENT

4. ZOOM MEETING POLICY FOR REGULAR BROWN ACT MEETINGS

HCFA Director Castillo asks the BOC if they are interested in having a ZOOM meeting policy where every BOC meeting includes the option of attending through ZOOM.

After discussion it is decided to not have a ZOOM policy. BOC want to follow the Brown Act rules if there is a need for a video conferencing into the meetings.

INFORMATIONAL ITEMS:

5. AMR DISPATCH DISCUSSION

HFR Fire Chief Swaney said there is no real change with AMR taking over dispatching their medics, however there is a shortage of ambulance crews.

Recently AMR's manager quit. Operations Manager Johnson is working with their new manger Julie Bell.

6. CURRENT UPDATE ON HEARTLAND COMMUNICATIONS

HCFA Director Castillo reports on current status at HCFA

- HCFA Move – HCFA Director Castillo reports he is working with City of El Cajon Paul Romero on designs and their finance department on how the funding for this project will work.
- Update on Intterra – Director Castillo reports Intterra is working with HCFA's Senior GIS Analyst, Justin Nettleton. There are modifications that are being considered and could possibly cost additional funds.
- Update on VHF Regional Project – HCFA Director Castillo reports he is working with Day Wireless on installing XSDCMD15 here at HCFA.
The Cowels Mountain site is running into delays mainly with the lease which holds up any installation of equipment.
Central Zone is looking at three additional sites with UASI FY22 grant funding of \$715,000. This would be significant in all communication in Central Zone
- Update on NGRCIP – HCFA Director Castillo reports the RCIP testing is going well with Central Square and we are looking at a switch from Kologik to Central Square in April 2022 for RCIP services.
- FY22/23 Negotiations – Heartland Fire Dispatch Association has informed HCFA they want to meet in February 2022 for negotiations and does not see the need for their legal representative to be involved.
- New CAD System – Central Square is looking to hold testing with HCFA Staff soon. The project is moving forward very well.
- BLS Rotation Contact Update -HCFA Director Castillo reports HCFA Admin sent out a minimum of 15 letters of interest to BLS agencies to look into becoming a part of our BLS Rotation List. We received one response back which will be contacting this week.
- Update on Staffing – HCFA Director Castillo reported we have 1 dispatcher and 1 supervisor open. The new supervisor quit and went back to El Cajon Police dispatching.

COVID - Currently HCFA is limiting visitors into the center. All are to wear masks through entire shifts including dispatchers at their workstation. There is 1 supervisor out with

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COVID and we have 2 other staff with COVID tests pending. NCDJPA is in the same situation as us. Fire Chief Swaney states HFR is only testing personnel that have symptoms. Chief Pfohl states if HCFA staff needs COVID testing they will share their.

REPORTS

NONE

NEXT MEETING:

The next Regular meeting of the Board of Chiefs is scheduled for Tuesday, March 1, 2022
Location: HEARTLAND FIRE TRAINING FACILITY: 1301 N. Marshall Avenue El Cajon, CA.
92020.

ADJOURNMENT

The regular meeting for the Board of Chiefs of the Heartland Communications Facility Authority held this 4th day of January 4, 2022, adjourned at 7:31 AM.

Valerie Nellis
Administrative Coordinator