



Central Zone Operations

Alpine - Barona - Bonita - El Cajon - Lakeside - La Mesa
Lemon Grove - San Miguel - Santee - Sycuan - Viejas
Heartland Communications

D-1 CLEAR TEXT

PURPOSE

To have consistency within the Central Zone agencies, standardized Clear Text terminology should be employed. This terminology should be employed whenever appropriate.

POLICY

It is the policy of the Heartland Communication Facility Authority (HCFA) and its member agencies to employ “clear text.” The below given examples are not intended to cover every conceivable possibility, however, are frequently used clear text terms.

DEFINITIONS

“At Scene”	Unit has arrived at the dispatch location
“In Quarters”	Unit is at their home station or other station should then be indicated with the message, i.e., “Central, Engine 4 in quarters at Station 14”
“Responding”	Enroute assigned call
“Available”	Unit is ready for dispatch to another call
“Completed” or “Finished”	Unit is ready for dispatch to another call
“Returning”	Unit is available and returning to quarters
“Can Handle”	Unit reporting can handle incident without further aid
“Investigating”	Unit on scene is checking further for reported incident
“Staging”	Unit is standing by at designated location for orders
“Incident Command”	Unit is assuming direction and control of incident
“Affirmative”	Yes
“Negative”	No
“Stand-by”	Wait
“Copy”	Message received; will do as asked
“Traffic”	Radio or telephone message